



OUTSOURCING THE CONSTRUCTION OF  
A STRUCTURE IN THE SOUTH

CALL

EXPLANATORY NOTES TO THE APPLICATION FORM



## 1 Introduction

Dear Reader,

We deeply appreciate the trust you have placed in our organization, Edukado. Our aspiration is to foster a fruitful collaboration that benefits all parties involved - the southern community, Edukado's students, you as our partner organization, and Edukado itself. We anticipate that this collaboration will expand our collective horizons and facilitate the sharing of best practices.

This document aims to elucidate the application process for those interested in submitting to Edukado. We recommend thoroughly reading this document prior to completing the application form.

To ensure mutual understanding between Edukado and the partner organization, we provide brief definitions of the most common terms used in the explanatory notes and the application form:

- **'Project'**: An initiative already established by the partner organization with the goal of sustainably supporting a community in the South.
- **'Construction'**: An additional educational building that is currently absent and for which you wish to solicit Edukado's assistance.
- **'Partner organization', 'Partner in the North',** or simply **'partner'**: Your organization, which requires a construction in the South and believes that Edukado can contribute to its realization.
- **'Partner in the South'** or **'local partner'**: An entity in the developing country that aids in supporting and shaping the project. This could be an individual, association, or other legal entity.
- **'Project year'**: A project year aligns with the academic calendar of the Vrije Universiteit Brussel, commencing in mid-September.

We wish you success in completing your application. Should you have any questions or encounter any ambiguities, please do not hesitate to contact us.

The Edukado board



## 2 About Edukado

### 2.1 What is Edukado?

Edukado provides higher education students with the unique opportunity to develop and execute solidarity projects in the South as a team. Specifically, Edukado offers support and guidance to student groups in bringing their solidarity projects to completion.

These projects, carried out by Belgian students in collaboration with the local population of a Southern country, aim to demonstrate solidarity through joint construction efforts. The students work alongside the local community to build much-needed infrastructure, while the community reciprocates by welcoming the students into their village for nearly two months. This immersive experience allows the students to gain firsthand knowledge of the local culture and customs.

Over the course of a year, the students work as a group to complete the project, undertaking a variety of tasks to achieve their goal. They liaise with our local partners - the organizations or individuals for whom the project is being realized - to understand their needs. They then promote the project and organize awareness-raising activities. Fundraising efforts include organizing benefit activities and seeking grants, sponsorships, and scholarships. Once these aspects are completed, the students travel to the project country for a month and a half during the summer to implement the project.

Drawing from its extensive experience with student projects, Edukado provides support at all project levels. Students can consult Edukado's members for any questions about solidarity projects and can access Edukado's network for advice and training. However, Edukado encourages students to take the lead wherever possible. Edukado's role is primarily administrative, handling volunteer insurance and on-site trip supervision, as well as financial oversight, including tax certificates for donations and bookkeeping.

Edukado ensures that the final goal is achieved on time and that funds are used appropriately. Donors are assured that their contributions will be allocated entirely to the South project. Other costs are covered by benefit activities, and students personally cover their plane tickets. Edukado is committed to proposing projects that have undergone thorough evaluation based on their benefit to the population and the reliability of the local partner(s). This approach maximizes the project's chances of success and ensures that the construction contributes to a sustainable improvement in local living conditions.



## 2.2 What can Edukado offer your organisation?

Annually, Edukado extends its support to a project initiated by a Belgian non-profit organization operating in a less privileged country. This support is manifested through the donation<sup>1</sup> of a construction that significantly contributes to the project's continuity. Eligible projects should be related to education, interpreted in its broadest sense.

The budget for a single building project is capped. Realistically, Edukado can raise no more than €15,000 for a single project, of which **€12,000** is allocated for the construction. While our experience suggests that this amount is often adequate, it may not suffice for the project you propose. In such cases, you are still welcome to apply to Edukado, but we request that your organization covers the additional costs.

## 3 Criteria for the Partner Organization

Edukado has established a set of minimum conditions that the partner organization and the project must fulfill before the application can be considered for further progress. These conditions are as follows:

- The partner organization must submit the application form by the specified deadline.
- The project must take place in a country recognized as an Official Development Assistance (ODA) recipient by the OECD. The ODA country list for the year 2018 can be consulted in the annex.
- The construction will be used for activities related to education.<sup>2</sup> This could be a classroom, a library, a community center for family planning training, dormitories for a boarding school, etc. For the first deadline of the project call, priority will be given to classrooms. If the deadline is extended, other education-related projects will be considered.
- The required construction must be small-scale, with a maximum ground surface area of 100m<sup>2</sup> and without a floor.
- The students must be provided with free housing in the South, which is considered a contribution from the local population.
- Members or delegates of Edukado must have access to the land and building from the conclusion of the agreement upon request. This access allows Edukado to conduct inspections before the work begins and to monitor the use of the buildings after construction is complete. As the structures erected by Edukado are intended for the local community and not for private use, Edukado assumes this free access as a given.

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<sup>1</sup> Edukado raises most of the funds herself. However, the non-profit organisation does ask for a limited contribution from the partner organisation (see §4 'Input from the partner').

<sup>2</sup> In the first round, we are only looking for projects requiring the construction of (a) classroom(s).



## 4 Input of the partner

If your project is selected, we also ask the Partner to provide their own input in the form of the following points:

- A member of the partner organisation gives a presentation to the students at project kick-off in October of the project year
- A member of the Partner organisation or an expert chosen by the Partner gives specific training to the students on the culture of the country in which the project takes place.
- The partner organises at least one awareness-raising activity that highlights the student initiative. The partner is free to choose the content, form and timing of this awareness-raising activity. The target audience of the activity should be the supporters or a collection of sympathisers of the partner organisation itself.
- Edukado asks the partner to also show financial commitment by donating €1500 to the project. This amount can be paid in instalments. The following deadlines must be respected:
  - First instalment of €250 before October 1st
  - Second instalment with the remaining amount before May 1st

In addition, we see it as the partner organisation's task to support the work of the local partners and make adjustments if necessary. We therefore ask the partner organisation to remain closely involved in the project in the years after construction and to ensure that the structure erected by Edukado retains its original purpose.

## 5 Project choice

All applications that meet §3 'Criteria for the partner organisation' are carefully examined by the Edukado board. If your application meets our selection criteria, we will invite you for an initial meeting to test the correspondence between your vision on development cooperation and ours.

The Edukado board will then decide on the project. We will inform you of our decision in the first weeks of May at the latest.

## 6 How to submit the application?

Please submit your application to the following email addresses: [emma@edukado.be](mailto:emma@edukado.be) and [andy@edukado.be](mailto:andy@edukado.be).

You can always ask for more info via email or phone +32476855162

You will receive a confirmation email within 7 working days.

## 7 Key dates on a timeline



\*if applicable

## Annex: DAC list of ODA recipients

### DAC List of ODA Recipients Effective for reporting on 2018, 2019 and 2020 flows

Least Developed Countries	Other Low Income Countries (per capita GNI <= \$1 005 in 2016)	Lower Middle Income Countries and Territories (per capita GNI \$1 006-\$3 955 in 2016)	Upper Middle Income Countries and Territories (per capita GNI \$3 956-\$12 235 in 2016)
Afghanistan Angola <sup>1</sup> Bangladesh Benin Bhutan Burkina Faso Burundi Cambodia Central African Republic Chad Comoros Democratic Republic of the Congo Djibouti Eritrea Ethiopia Gambia Guinea Guinea-Bissau Haiti Kiribati Lao People's Democratic Republic Lesotho Liberia Madagascar Malawi Mali Mauritania Mozambique Myanmar Nepal Niger Rwanda Sao Tome and Principe Senegal Sierra Leone Solomon Islands Somalia South Sudan Sudan Tanzania Timor-Leste Togo Tuvalu Uganda Vanuatu <sup>1</sup> Yemen Zambia	Democratic People's Republic of Korea Zimbabwe	Armenia Bolivia Cabo Verde Cameroon Congo Côte d'Ivoire Egypt El Salvador Georgia Ghana Guatemala Honduras India Indonesia Jordan Kenya Kosovo Kyrgyzstan Micronesia Moldova Mongolia Morocco Nicaragua Nigeria Pakistan Papua New Guinea Philippines Sri Lanka Swaziland Syrian Arab Republic Tajikistan Tokelau Tunisia Ukraine Uzbekistan Viet Nam West Bank and Gaza Strip	Albania Algeria Antigua and Barbuda <sup>2</sup> Argentina Azerbaijan Belarus Belize Bosnia and Herzegovina Botswana Brazil China (People's Republic of) Colombia Cook Islands <sup>3</sup> Costa Rica Cuba Dominica Dominican Republic Ecuador Equatorial Guinea Fiji Former Yugoslav Republic of Macedonia Gabon Grenada Guyana Iran Iraq Jamaica Kazakhstan Lebanon Libya Malaysia Maldives Marshall Islands Mauritius Mexico Montenegro Montserrat Namibia Nauru Niue Palau <sup>2</sup> Panama Paraguay Peru Saint Helena Saint Lucia Saint Vincent and the Grenadines Samoa Serbia South Africa Suriname Thailand Tonga Turkey Turkmenistan Venezuela Wallis and Futuna

(1) General Assembly resolution A/RES/70/253 adopted on 12 February 2016, decided that Angola will graduate five years after the adoption of the resolution, i.e. on 12 February 2021. General Assembly resolution A/RES/68/18 adopted on 4 December 2013, decided that Vanuatu will graduate four years after the adoption of the resolution on 4 December 2017. General Assembly resolution A/RES/70/78 adopted on 9 December 2015, decided to extend the preparatory period before graduation for Vanuatu by three years, until 4 December 2020, due to the unique disruption caused to the economic and social progress of Vanuatu by Cyclone Pam.

(2) Antigua and Barbuda exceeded the high-income threshold in 2015 and 2016, and Palau exceeded the high-income threshold in 2016. In accordance with the DAC rules for revision of this List, if they remain high income countries until 2019, they will be proposed for graduation from the List in the 2020 review.

(3) The DAC agreed to defer decision on graduation of Cook Islands until more accurate GNI estimations are available. A review of Cook Islands will take place in the first quarter of 2019.